



Brooklyn Child Care, Inc.  
VA NY Harbor Healthcare System  
Brooklyn Campus  
800 Poly Place  
Brooklyn, New York 11209  
718-630-2831



<http://www.brooklyn.va.gov/services/daycare.asp>

## **NEW Late Fee Addendum**

### **September 2020**

Our new hours are 7:30am to 5:00pm (Subject to change). If you are late to pick up your child, please call us as soon as possible.

If you arrive after 5:00pm, you will be charged \$2 per minute. This money goes directly to the two teachers in the afternoon so please pay them as soon as possible. This will be payable to the teachers upon arrival the next day and not to the center. This lateness will be documented and put in your child's file. If a family is late to pick up their child more than 3 times a month, the Director will have a meeting with the family to discuss this lateness occurrence. If family is unable to comply, they may be subject to one day probation of extended day period if enrolled or, if in the toddler class, a full day of probation will occur.

Your FREE UPK enrollment will not be given probation but you will still pay a late fee after 2:50pm which is \$2 per minute. We will use the clock on the school. Please synch your watch with our school clock to be equally the same.

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_